

**Sage Living Acupuncture
Carlette Zottola Lac, MSTOM
APPOINTMENT CANCELLATION & NO-SHOW POLICY**

24-hour cancellation of an appointment

My patient policy requires that you call at least 24 hours in advance to cancel or change an appointment. I understand that emergencies may occur, and your early cancellation will allow me to schedule another person in your place.

Charge for Late Cancellations and No-Show Patients

Failure to give a 24-hour advance cancellation or not showing up for an appointment may result in a charge up to your full visit amount. This fee will not be covered by your insurance company. Thank you in advance for your cooperation and understanding.

I acknowledge that I have been presented with the Appointment Cancellation and No-Show Policy and that I understand and agree to follow this policy as long as I am a patient of Sage Living Acupuncture.

Name: _____

Date: _____

Signature: _____